

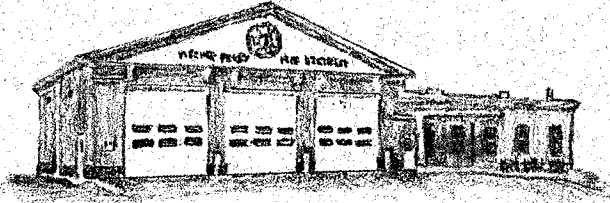
Vischer Ferry Fire District

Board of Fire Commissioners

ANDREW J. CASUCCI
DUANE R. LINDSEY
NELSON E. PEAT
MARTIN M. SCHANZ

750 GROOMS ROAD
REXFORD, NEW YORK 12148
TEL: (518) 371-2167
FAX: (518) 371-2117

KEVIN K. BOWMAN
Chairman
CARL E. VISCONTI
District Treasurer
KARAN A. DONOHUE
District Secretary
SARAH L. DEFOREST
District Administrator



RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, October 9, 2017 in the Commissioners' room at Station #2.

The meeting convened on Monday, October 9, 2017 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Kevin Bowman, Marty Schanz, Andy Casucci, Dave Pettis, Carl Visconti – Treasurer, Karan Donohue – Secretary, Sarah deForest – Administrator, Chief Phil Brousseau, Assistant Chief Kenny Bowman and Tim Kimball.

Bills

1. A listing of transactions for approval numbered 12161 through 12214, totaling \$11,868.25, was presented to the Board.
2. Commissioner Schanz will be contacting EM TECH concerning their bill for the air conditioning at Station #2.
3. A member claimed the entire cost of a family plan membership for the YMCA on their voucher. The voucher was adjusted for the member cost only; the maximum allowable reimbursement of \$150 was paid.

Commissioner Schanz made a motion to pay the bills. Commissioner Pettis seconded the motion. The motion was carried.

Old Business

1. The Boy Scouts will be using the hall, with the dates posted on the website.

Commissioner Casucci made a motion to accept the minutes, with corrections. Commissioner Pettis seconded the motion. The motion was carried. The corrections to the minutes are:

1. The amount of the preliminary 2018 budget was revised from \$1,131,000 to \$1,136,000 due to additions to the preliminary budget.

2. The chainsaw and extra bar was purchased from Saratoga Outdoor Equipment for \$649.95 and \$73.95, respectively, instead of from Casale Rent-All for \$723.90.
3. Flowers were sent to the family of Sherrie Peat for the passing of her father.
4. The 2006 Tahoe will be replaced. The net total for the new 2017 Tahoe from DeNooyer Chevrolet will be \$46,888.00

Treasurer's Report

1. Bank statements, account reconciliations and check images for September 2017 and the listing of transactions approved and paid in September 2017 were given to Commissioner Bowman for verification.
2. Bank statements, account reconciliations and check images for August 2017 were returned to the Treasurer.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Pettis seconded the motion. The motion was carried

Chief's Report

1. Commissioner Schanz made a motion to approve the following:
 - a. New members and officers to attend training with Halfmoon on October 19 and 26. ETA-622, ETA-625 and R-631 will also go.
 - b. One (1) member to attend Engine Company Operation training November 6-21 at West Crescent.
 - c. Two (2) members to attend a Fire Investigation class at Clifton Park on October 17, 18, 19, 21, 24, 25, 26, and 28. Three (3) textbooks for the course:
 - i. "Guide for Fire & Explosion Investigation" from Amazon for \$130 each for a total of \$260
 - ii. "Standard for Professional Qualifications for Fire Investigators" from Amazon for \$50 each for a total of \$100
 - iii. "Fire Investigation Principles & Practices" from Amazon for \$113 each for a total of \$226
 - iv. Total cost of textbooks is \$586

Commissioner Casucci seconded the motion. The motion was carried

2. Commissioner Schanz made a motion to purchase fifteen (15) quick release straps for hand lights from Emergency Medical Products for \$13.05 each for a total of \$195.75. Commissioner Pettis seconded the motion. The motion was carried.
3. Commissioner Schanz made a motion for the following:
 - a. ETA-621 on Wednesday, October 11th to Shenendehowa for a fire prevention detail.
 - b. R-631 on Thursday, October 12th to West Crescent for a F.I.R.E.S. recruitment night.
 - c. Apparatus as needed for Halloween parades on October 28 and 29.
 - d. Car 62 on November 7-12 to Montour Falls for an Arson seminar.

- e. One (1) ETA to Parkside Church on Sunday, October 29th
 - f. Two (2) apparatus to Lindsey's Orchard on Friday, October 20th.
- Commissioner Pettis seconded the motion. The motion was carried.

Administrator's Report

1. There was discussion on renting the hall. Commissioner Schanz made a motion to raise the rental fee to \$250 plus a \$100 cleaning fee. This will take effect on December 1, 2017. This will not affect those who have already rented the hall. The hall cannot be rented back to back on weekends. Commissioner Pettis seconded the motion. The motion was carried.
2. The inspection of the stations and apparatus will be done on Wednesday, November 8 at 6:00. We will leave for The Bears restaurant from Station #2 on Thursday, November 9th at 5:00.
3. ABC Fire Extinguisher has been sold to Albany Fire Extinguisher. We will investigate other companies for price comparison.
4. We will contact Grace Communications to look at our voicemail system.

New Business

1. We received a preliminary sales contract from DeNooyer Chevrolet for the 2017 Tahoe. Commissioner Schanz made a motion to trade in the 2006 Tahoe as a deposit for the new 2017 Tahoe. Commissioner Casucci seconded the motion. The motion was carried. Attorney Tim Hannigan advised us that the best value (piggy-back) contract between Midway Fire District and DeNooyer Chevrolet dated October 5, 2015 for \$49,149 was okay to use.
2. Received the minutes of the September 6, 2017 and October 4, 2017 meetings of the Vischer Ferry Fire Company.
3. Received a memo from Paul Hein, from Topographics, LLC, concerning a Fire District/EMS Boundary map for the Town of Clifton Park.
4. Received the client statement for September 2017 from Morgan Stanley.
5. Hall rentals –

a. Allen VanCleaf	09-30-17	fee waived
b. Wendy Ryan	10-29-17	pd \$280 cash
c. Gautam Bandyopahyay	10-07-17	pd ck#1143 \$275
d. Anastasia Jerome	11-20-17	fee waived
e. Barbara Huff	12-03-17	pd ck#488 \$275
f. Maureen Jebb	11-23-17	pd ck#802, 803 \$275
6. Received the minutes of the September 21, 2017 meeting of the Emergency Services Advisory Board.
7. Received the Penflex Service Agreement for 2017-2018.
8. Received a certificate of insurance from UTSAB.
9. Received a bankruptcy notice from Avaya, Inc.
10. Received information on the AFDCA fall workshop on November 11 from 8-1 at Boght.

11. Received the affidavit of publication for the public hearing for the 2018 budget.

Miscellaneous

1. The SCBA grant was denied. Representative Paul Tonko will be looking into why it was denied.
2. The boat launch grant was for \$50,000. We are waiting on the paperwork for the project. The next stage will give us the rules and regulations on building the launch.
3. Someone keeps turning down the air pressure at Station #3. This is causing problems with the autoject.
4. The repairs to the apparatus are all up to date. The boat was serviced by Anderson.
5. There was a problem with the washing machine at Station #3. Lather was coming out of the machine when the chemicals were added. We will contact Statewide.
6. The stove at Station #1 was plugged into a dead outlet. The outlet was repaired.
7. There was a problem with the dishwasher shutting off during the pancake breakfast. It resolved itself.
8. The copier at Station # 3 was not plugged in properly.
9. There was discussion on natural gas coming to Station #1. The cost would be \$2,000 for whoever would want to connect to it.
10. Ray Energy will do testing and close out of the underground tanks at Station #1. We will get a quote from them for this.
11. Secretary Donohue attended the 2017 Fall Leadership Summit and Vendor Expo on October 12, 2017 in Saratoga Springs.
12. Commissioner Schanz moved and Commissioner Pettis seconded a resolution to appoint election inspectors. The Secretary called the roll:

Commissioner Kevin Bowman	yes	
Commissioner Marty Schanz	yes	
Commissioner Andy Casucci	yes	
Commissioner Dave Pettis	yes	
Commissioner Duane Lindsey		absent

The resolution was adopted.

Recess

Commissioner Schanz made a motion to recess the meeting until Tuesday, October 17th after the public hearing. Commissioner Pettis seconded the motion. The motion was carried. The meeting recessed at 9:25 pm.

Reconvene

The October 9, 2017 meeting of the Vischer Ferry Fire District reconvened on Tuesday, October 17, 2017 at 7:30 pm at Station #1. Those in attendance were Kevin Bowman, Andy Casucci, Dave Pettis, Carl Visconti – Treasurer and Karan Donohue – Secretary.

Budget

1. Preliminary budgeted appropriations for 2018 were reduced by \$55,000. The purchase of a 2017 Tahoe with current year funds eliminated the need for a new chief's vehicle in 2018.
2. Commissioner Casucci moved and Commissioner Pettis seconded a resolution to adopt the 2018 General Fund Budget of \$1,081,000. The Secretary called the roll:

Commissioner Kevin Bowman	yes
Commissioner Marty Schanz	absent
Commissioner Andy Casucci	yes
Commissioner Duane Lindsey	absent
Commissioner Dave Pettis	yes

The resolution was adopted.

Bills

1. A listing of transactions for approval numbered 12217 through 12227 was presented to the Board. Commissioner Pettis made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried.

Miscellaneous

1. The Tahoe has been lettered. It will be ready for pickup tomorrow. Commissioner Pettis made a motion to trade in the 2006 Tahoe to DeNooyer Chevrolet and pay the bill in entirety when the truck has been received and inspected. The total for the new Tahoe is \$46,888. Commissioner Casucci seconded the motion. The motion was carried.
2. Petitions for the position of Commissioner are available from the Secretary.

Adjournment

Commissioner Casucci made a motion to adjourn. Commissioner Pettis seconded the motion. The motion was carried. The meeting was adjourned at 7:40 pm. The next meeting will be Monday, November 13, 2017 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully Submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District