

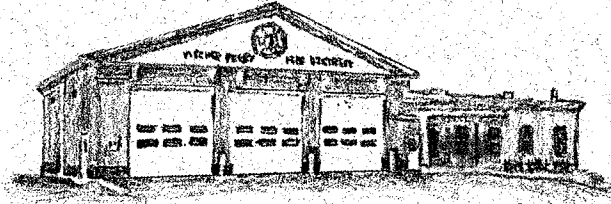
Vischer Ferry Fire District

Board of Fire Commissioners

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KEVIN K. BOWMAN
Chairman
CARL E. VISCONTI
District Treasurer
KARAN A. DONOHUE
District Secretary
SARAH L. DEFOREST
District Administrator



RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, July 10, 2017 at 7:30 pm in the Commissioners' room at Station #2.

The meeting convened on Monday, July 10, 2017 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Kevin Bowman, Marty Schanz, Andy Casucci, Nelson Peat, Carl Visconti – Treasurer, Karan Donohue – Secretary, Sarah deForest – Administrator and Assistant Chief Patrick Canale.

Bills

1. A listing of transactions for approval numbered 12020 - 12062, totaling \$204,235.23, was presented to the Board.

Nelson Peat made a motion to pay the bills. Marty Schanz seconded the motion. The motion was carried.

Old Business

Marty Schanz made a motion to approve the minutes. Nelson Peat seconded the motion. The motion was carried.

Treasurer's Report

1. Bank statements, account reconciliations and check images for June 2017 and the listing of transactions approved and paid in June 2017 were given to Commissioner Bowman for verification.
 2. Bank statements, account reconciliations and check images for May 2017 were returned to the Treasurer.
 3. The Workers' Comp Audit has not yet been received.
- Andy Casucci made a motion to accept the Treasurer's report. Nelson Peat seconded the motion. The motion was carried.

Chief's Report

1. Marty Schanz made a motion to approve Trevor Bobrow, Anne Nellis and Christopher Phelan into active membership in the Vischer Ferry Fire Company. Nelson Peat seconded the motion. The motion was carried.
2. Marty Schanz made a motion for the following:
 - a. Officers and new members to attend a new member drill at Halfmoon on July 13 and 20, with ETA-622 on July 13th and R-631 on July 20th.
 - b. Active members to go the Training Center on July 19th, with ETA-621, TA-626, R-631, M-623 and M-634.
 - c. Active members to the Shenendehowa Bus Garage for training on July 24th, with M-623, M-624 and M-634.Nelson Peat seconded the motion. The motion was carried.
3. Marty Schanz made a motion to purchase the following:
 - a. Four (4) 30" Halligan bars from the Public Safety Store @ \$214.99 each for a total of \$859.96.Nelson Peat seconded the motion. The motion was carried.
4. Marty Schanz made a motion for the following:
 - a. One ETA to the Saratoga County Fair on July 20th.
 - b. One ETA at the Training Center for Firefighter 1 support on August 8th and 21st.Nelson Peat seconded the motion. The motion was carried.

Administrator's Report

1. There are problems with multiple numbers on the hose. Patrick will inventory the hose in all the stations to see if we have enough or more should be added.
2. Policies that affect members should be added to the members binders.

Executive Session

The Board retired to Executive Session to discuss a personnel matter.

New Business

1. Andy Casucci made a motion to adopt a Technology and Electronic Use Policy. Marty Schanz seconded the motion. The motion was carried.
2. The Travel, Training and Conference Attendance Policy was revised.
3. Received the letter of credit from TD Bank.
4. Received information from Broadview regarding the new area code.
5. Received a letter from Long Energy informing us that they have moved.
6. Received the client statement for June 2017 from Morgan Stanley.
7. Received the June 29, 2017 minutes of the Emergency Services Advisory Board.
8. Received a certificate of insurance from Sanders Fire & Safety.
9. Hall rentals –
 - a. Tom Hicks 07-15-17 fee waived

b. Tom Hicks

08-11-17

fee waived

c. Tom Hicks

09-09-17

fee waived

10. Received a letter from Premier Fire Apparatus, Inc. outlining the services they offer.

Miscellaneous

1. The grants for SCBA will start to be disbursed on Friday, July 21st.
2. Marty had talked to the Town about a boat launch on the preserve. Assemblyman Jim Tedesco is working with the NYS Canal Authority on improving the existing launch.
3. The Emergency Services Advisory Board is forming an exploratory committee for a mini-training facility at the Transfer Station.
4. We are waiting for quotes for the removal of the underground tanks at Station #1.

Adjournment

Nelson Peat made a motion to adjourn. Marty Schanz seconded the motion. The motion was carried. The meeting was adjourned at 9:00 pm. The next meeting will be Monday, August 14, 2017 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

A reminder – there is a meeting on Wednesday, July 26 @ 7:00 to discuss equipment and #4 for training.