

# Vischer Ferry Fire District

## Board of Fire Commissioners

ANDREW J. CASUCCI  
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KEVIN K. BOWMAN  
Chairman  
CARL E. VISCONTI  
District Treasurer  
KARAN A. DONOHUE  
District Secretary  
SARAH L. DEFOREST  
District Administrator



**RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, September 11, 2017 in the Commissioners' room at Station #2.**

The meeting convened on Monday, September 11, 2017 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Kevin Bowman, Marty Schanz, Andy Casucci, Duane Lindsey, Nelson Peat, Carl Visconti – Treasurer, Karan Donohue – Secretary, Sarah deForest – Administrator, Chief Phil Brousseau, Assistant Chiefs Patrick Canale and Kenny Bowman, Dave Pettis, Timmy Brousseau and Ed Vargas.

Commissioner Bowman read a letter from Commissioner Peat stating his resignation from the Board as of September 1, 2017. Commissioner Schanz made a motion to accept his letter of resignation. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to appoint David Pettis as Commissioner to complete Commissioner Peat's term, which will end December 31, 2017. Commissioner Casucci seconded the motion. The motion was carried. Dave was sworn into office by Secretary Donohue.

### **Bills**

1. A listing of transactions for approval numbered 12121 through 12160, totaling \$19,617.98, was presented to the Board.

Commissioner Lindsey made a motion to pay the bills. Commissioner Schanz seconded the motion. The motion was carried.

## **Old Business**

Commissioner Schanz made a motion to approve the minutes with additions. Commissioner Pettis seconded the motion. The motion was carried. The addition was the 15 (fifteen) key tags would be purchased from Amazon @ \$13 each for a total of \$195.

## **Treasurer's Report**

1. Bank statements, account reconciliations and check images for August 2017 and the listing of transactions approved and paid in August 2017 were given to Commissioner Bowman for verification.
2. Bank statements, account reconciliations and check images for July 2017 were returned to the Treasurer.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried.

1. Holly VanEllen, a representative of the Boy Scouts, would like to reserve the hall on Mondays and every other Thursday for den meetings at Station #1. The fee would be waived.
2. Budget –
  - a. E-dispatch – the quote was \$2026.
  - b. We received an end-of-life notice from Millennium. We have an estimate from Philips Locksmiths for \$4,570.54. Commissioner Schanz made a motion to add \$5,000 to the budget for updates on the lock system. Commissioner Lindsey seconded the motion. The motion was carried.
  - c. Integra LED – the proposal for changing all the lights to LEDs at Station #2 was \$22,441.91. The estimated 12 - month interest free payment would be \$1,414.53 per month. The total annual savings would be \$4,341.31, with a project payback of 3.91 years and an annual ROI% of 26%.

Commissioner Schanz made a motion to accept the preliminary 2018 budget for \$1,136,000. Commissioner Lindsey seconded the motion. The motion was carried unanimously.

## **Chief's Report**

1. Commissioner Schanz made a motion for the following:
  - a. New members and officers to attend a new member drill at Halfmoon on September 21 and 28.
  - b. One (1) member to attend MacBoston "East Coast Style" training on September 23<sup>rd</sup> at the training center.
  - c. Two (2) members to attend FASNY's "Buildings on Fire – Tactical Risk for the First Due" on Wednesday, October 25<sup>th</sup> at Waterford High School. The registration fee is \$30 each for a total of \$60.

Commissioner Lindsey seconded the motion. The motion was carried unanimously.

2. Commissioner Lindsey made a motion to purchase the following:

- a. One (1) Husqvarna chain saw from Casale Rent-All for \$749.95
  - b. Two (2) bars from [www.baileysonline.com](http://www.baileysonline.com) @ \$39.99 each for a total of \$79.98.
  - c. Two (2) chains from [www.baileysonline.com](http://www.baileysonline.com) @ \$15.39 each for a total of \$30.78
  - d. The total for the chainsaw and accessories is \$860.71.
- Commissioner Casucci seconded the motion. The motion was carried unanimously.
- 3. Commissioner Lindsey made a motion for the following:
    - a. ETA-622 and/or R-631 to the new member drill at Halfmoon on September 21 and 28.
    - b. ETA-621 and ETA-625 for Fire Prevention poster contest winners detail.
- Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Administrator's Report**

- 1. The Administrator's new computer has been set up. Blue Devil will be updated.
- 2. Murphy's Overhead Doors will be coming Thursday, September 14<sup>th</sup> to repair the #2 bay door at Station #1.
- 3. Three (3) netbooks will be replaced next year.

### **New Business**

- 1. Received a thank you note from the Peat family for flowers for the passing of Sherrie's father.
- 2. Received information on the AFDCA fall workshop on November 11<sup>th</sup> at Boght.
- 3. Received the letter of credit from TD Bank.
- 4. Received the second quarter LOSAP report from Morgan Stanley.
- 5. Received the client statement for August 2017 from Morgan Stanley.
- 6. Hall rentals –
  - a. Karan Donohue                      09-10-17                      fee waived
  - b. Andrew Casucci                      09-23-17                      fee waived
  - c. Ralph Smaldone                      10-07-17                      fee waived
- 7. Received the minutes of August 2, 2017 meeting of the Vischer Ferry Fire Company.
- 8. Received a vehicle inspection report from Smith's Automotive for the 2006 Tahoe.
- 9. Received information from Mohawk Collision Center for damage to a member's vehicle at a drill. This was sent to our insurance carrier.

### **Miscellaneous**

- 1. There was discussion on replacing the 2006 Tahoe. We could piggy-back the spec through DeNooyer Chevrolet. DeNooyer will give us \$4,000 for the Tahoe. The new Impala is \$50,790.50, fully equipped. The \$4,000 will be applied to that. The total is \$46,888.00. Commissioner Lindsey made a motion to purchase a fully

equipped 2017 Chevrolet Tahoe from DeNooyer Chevrolet, via a piggy-back spec, for \$50,790.50. The total for the vehicle will be \$46,888.00. Commissioner Pettis seconded the motion. The motion was carried unanimously. Lighting will be \$400 in addition to what is included on the bill.

2. Assistant Chief Bowman reported that the windshield of his Impala is leaking.
3. Commissioner Lindsey moved and Commissioner Pettis to declare M-634 as surplus and trade it in for a new vehicle. The Secretary called the roll:

4.

Commissioner Bowman	yes
Commissioner Schanz	yes
Commissioner Casucci	yes
Commissioner Lindsey	yes
Commissioner Pettis	yes

The resolution was carried.

5. The water softener at Station #1 has been disconnected. All of Station #1 is now connected to town water. The well was turned on. No one is to touch the well.
6. Chief Brousseau's credit card has expired. He was given a new one. Nelson Peat turned his card into the Treasurer and it was destroyed. Commissioner Pettis will be given a new card.
7. There was discussion on bringing town water to Station #2.
8. We have not heard anything on the SCBA grant yet.
9. The boat launch and dock grant has been approved for up to \$50,000.
10. Hose test has been completed. Eight (8) lengths of hose were not on the list. These will be added and a completed list will be set to us from Waterway.
11. The new wireless head-set has to be installed.
12. The wi-fi at Station #1 is very slow. Timmy Brousseau presented a wi-fi improvement proposal. We need to create a "small business class" network. We have a residential system now. A copy of the proposal is attached to the minutes. We would need to obtain another quote.

### **Adjournment**

Commissioner Schanz made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried. The meeting was adjourned at 9:25 pm. The next meeting will be Monday, October 9, 2017 at 7:30 pm in the Commissioners' room at Station #1.

**Respectfully submitted by,**

**Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District**

**Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District**