

# Vischer Ferry Fire District

## Board of Fire Commissioners

ANDREW J. CASUCCI  
DUANE R. LINDSEY  
DAVID A. PETTIS  
MARTIN M. SCHANZ

750 GROOMS ROAD  
REXFORD, NEW YORK 12148  
TEL: (518) 371-2167  
FAX: (518) 371-2117

KEVIN K. BOWMAN  
Chairman  
CARL E. VISCONTI  
District Treasurer  
KARAN A. DONOHUE  
District Secretary  
SARAH L. DEFOREST  
District Administrator



RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, March 11, 2019.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District was convened on Monday, March 11, 2019 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Sarah deForest, Chief Ken Bowman, Assistant Chiefs Patrick Canale and Tim Kimball, Tim Brousseau and George Donohue. Commissioner Duane Lindsey was absent.

### **Bills**

1. A listing of transactions numbered 13139 through 13178, totaling \$412,348.30, was presented to the Board.

Commissioner Pettis made a motion to pay the bills. Commissioner Schanz seconded the motion. The motion was carried unanimously.

### **Old Business**

Commissioner Schanz made a motion to approve the minutes. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Treasurer's Report**

1. Bank statements, account reconciliations and check images for February 2019 and the listing of transactions approved and paid in February 2019 were given to Commissioner Bowman for verification.
2. Bank statements, account reconciliations and check images for January 2019 were returned to the Treasurer.

3. Treasurer Visconti handed out new credit cards to Board members. The Secretary is also eligible for a credit card. Past Chief Phil Brousseau was asked to destroy his card.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Chief's Report**

1. Commissioner Schanz made a motion for the following:
  - a. The Ladies Auxiliary to attend an alcohol and substance abuse class offered by NYS at Station #1 on Thursday, March 28<sup>th</sup>. Commissioner Pettis gave an overview of the class.
  - b. Trevor Bobrow to attend Firefighter Survival on June 1-8 at Johnsonville in Rensselaer County.
  - c. Reimbursement for Brittany Keleman for \$13 for a boater course.
  - d. Tim Kimball to attend live fire training at Middle Grove on March 28<sup>th</sup>.
  - e. John Altieri and Brittany Keleman to attend "Management and Administrations of a Fire Department" at Montour Falls March 29-31. There is a \$96 fee for each person.

Commissioner Casucci seconded the motion. The motion was carried unanimously.

2. Commissioner Schanz made a motion to purchase the following:
  - a. One (1) hand light from MES for \$143, less the charger cost.
  - b. EMS supplies from [www.simplymedical.com](http://www.simplymedical.com) for \$2,447.93. The complete list is attached to the Chief's report.
  - c. Six (6) helmets from [www.thefirestore.com](http://www.thefirestore.com) @ \$276.99 each for a total of \$1,661.94.
  - d. Sixteen (16) pairs of boots from B-Lann @ \$390 each for a total of \$6,240.
  - e. Order suspension parts from [www.thefirestore.com](http://www.thefirestore.com) for Assistant Chief Canales's helmet.

Commissioner Pettis seconded the motion. The motion was carried unanimously. A second quote will be obtained from [www.thefirestore.com](http://www.thefirestore.com) for the boots.

3. One (1) SCOTT SCBA was damaged by the shipping company. We will make full payment to MES for all the packs, but will receive payment for the damaged pack from the shipping company.

### **Administrator's Report**

1. The Vischer Ferry Fire Company will be using the training room on March 28<sup>th</sup> for an alcohol and substance abuse class.
2. Five (5) members need to complete the Sexual Harassment course

3. Hose test and ladder testing have to be scheduled
4. The new TecGen gear has arrived.

### **New Business**

1. Received the Annual report from Penflex, Inc. for LOSAP.
2. Tabled the Freedom of Information policy and Leave of Absence policy until next month.
3. Received the client statement for February 2019 from Morgan Stanley.
4. Received the minutes of the February 21 meeting of the Emergency Services Advisory Board.
5. Hall rentals:
 

a. Anne Nellis	04-14-19	fee waived
b. Marilyn Baronsky	06-02-19	fee waived
6. Received a certificate of insurance from the Girl Scouts.
7. Received the Annual Financial Report from Treasurer Visconti.
8. Received the letter of credit from TD Bank.
9. Received the tax check from the Town of Clifton Park for \$935,400.
10. Received a signed release from a pregnant member.

### **Miscellaneous**

1. There was discussion on advertising for a maintenance person. We will start to advertise for this position by posting it on the sign at Station #2.
2. The Boy Scouts have completed their association with the VFFC and have removed their belongings from Station #1.
3. There was discussion on the lack of hydrants throughout the Town and how to bring water to all areas of the Town.
4. There was discussion on having a 5,000-gallon tanker located within the Town for fire suppression.
5. We will obtain a quote for a porta-tank syphon.
6. We are still trying to remedy the water problem at Station #1.
7. The lawn contract needs to be updated to include the trimming of shrubs and weeding and maintaining the mulched areas. We will advertise bids and open them at the April meeting.
8. There was discussion on the plans for the new Stewart's building at Grooms and Vischer Ferry Rd., the solar farm on Grooms Rd. and changes to the Barney Rd. Clubhouse.
9. There was discussion on personal hand lights. We have a quote from MES for \$143.64 each with a charger. Each SCBA will need one. They are \$104.88 without the charger if the existing hand light chargers can be used. Commissioner Schanz made a motion to purchase seven (7) personal hand lights from MES @ \$143.64 each for a total of \$1,005.48. Commissioner Casucci seconded the motion. The motion was carried unanimously.
10. There was discussion on compressors to fill SCBA tanks. Our SCBA bottle compressor can fill bottles to 5500 psi, but the cabinet is not rated to fill to that

pressure. The cost of a new cabinet to fill bottles is \$12,000 from Bauer. We have two quotes for a new unit:

a.	Dival	top line compressor	\$78,184.92
b.	MES	high air compressor	66,988.69
c.	Dival	high air compressor	67,800.00

We will need to write a spec and put this purchase out to bid.

11. Brian Vickers will compile a list of items we may eligible for. If airbags are over 15 years old, they should be taken out of service. We need to check the dates of purchase on all of our tools to help with the grant. Thirty hours of training should be included in the grant. We should have a paid, professional CAFS instructor come in to train our pump operators. Commissioner Schanz will complete the required paperwork to see what grant we may qualify for and return it to Brian.
12. The truck committee meeting will be March 18<sup>th</sup> at Station #2.

### **Adjournment**

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:10 pm. The next meeting will be Monday, April 8, 2019 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Commissioners  
Vischer Ferry Fire District