

Vischer Ferry Fire District

Board of Fire Commissioners

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KEVIN K. BOWMAN
Chairman
CARL E. VISCONTI
District Treasurer
KARAN A. DONOHUE
District Secretary
SARAH L. DEFOREST
District Administrator



RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, May 8, 2017 at 7:30 pm in the Commissioners' room at Station #2.

Prior to the start of the meeting, Terry Moag, from The Radiant Store, was present to explain the solar system we use to heat the truck room floor at Station #2. His company will come in the fall to work with EMTech. We need to catch up on maintenance on the system. There was discussion on heat absorbers.

The meeting convened on Monday, May 8, 2017 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Kevin Bowman, Marty Schanz, Duane Lindsey, Nelson Peat, Carl Visconti-Treasurer, Karan Donohue-Secretary, Sarah deForest-Administrator, Chief Phil Brousseau, Assistant Chief Patrick Canale, Mark Sowalsky, Jeanne Forkeutis – from Morgan Stanley, and Craig Relyea – from Penflex, Inc.

Jeanne discussed the following:

1. The S&P is up 6.5%
2. Over the last 12 months, our investments have annualized a 3.76% return.
3. Our portfolio consists of:
 - a. 4.8% cash (for monthly payouts)
 - b. 9.2% alternatives
 - c. 40.5% fixed income & Perferreds
 - d. 45.5%Equities
4. Our brokerage account holds bonds and CDs for payout
5. Our advisory account put mutual funds in or out to balance accounts.
6. Duane Lindsey made a motion to split Intermediate Fixed Income Fund between PTPX – Pimco Total Return Fund and JHBIX – John Hancock Bond Fund, with \$310,000 into JHBIX and \$290,000 into PTPX. Marty Schanz seconded the motion. The motion was carried.
7. \$33,000 from the Capital Reserve Fund will be put into Bank Hapoalim.

8. An Authorizes Persons and Enabling Resolutions for Municipalities and Certain Other Unincorporated Entities was signed and given to Jeanne.

Craig discussed the following:

1. The 25% increase in contributions is a change in actuarial assumptions.
2. Our service maximum is now 30 years. The legal maximum is 40 years. Duane Lindsey made a motion to have Penflex, Inc. increase the service award cap from 30 to 40 years. Marty Schanz seconded the motion. The motion was carried. The fee for Penflex to make this change will be \$500, which includes the draft resolution, legal notice, public meeting, and changing the trust document.

Jeanne and Craig left at 8:30.

Bills

1. a listing of transactions for approval numbered 11910 through 11960 was presented to the Board.

Nelson Peat made a motion to pay the bills. Marty Schanz seconded the motion. The motion was carried

Old Business

Duane Lindsey made a motion to approve the minutes. Marty Schanz seconded the motion. The motion was carried.

Treasurer's Report

1. Bank statements, account reconciliations and check images for April 2017 and the listing of transactions approved and paid in April 2017 were given to Commissioner Bowman for verification.
2. Bank statements, account reconciliations and check images for March 2017 and the listing of transactions approved and paid in March 2017 were returned to the Treasurer.
3. Bryans and Gramuglia, CPAs. will be at the June meeting to present their report on the audit for 2016.

Marty Schanz made a motion to accept the Treasurer's report. Duane Lindsey seconded the motion. The motion was carried

Chief's Report

1. Marty Schanz made a motion for the following:
 - a. ETA-621, ETA-626, R-631, M-623 & M-634 for a drill on Werner Rd. on Monday, May 15.
 - b. M-624, M-634 and Car 62 to go to the Chief's show in June.Duane Lindsey seconded the motion. The motion was carried.

2. Marty Schanz made a motion for the following:
Members and apparatus to attend a live burn on Werner Rd. on Monday, May 15th.
 - a. NYS Fire Chief's Association seminar and/or hands on training:
 - b. Five (5) members to attend Advanced Thermal Imaging Camera Ops on Thursday and Friday June 15 @ \$385 each for a total of \$1,925.
 - c. Two (2) members to attend Advanced Vehicle Extrication on Thursday, June 15 @ \$285 each for a total of \$570.
 - d. Two members to attend Flashover Training Friday, June 16 @ \$125 each for a total of \$250.
 - e. One (1) member to attend Rope Rescue Training on Thursday and Friday, June 15 and 16 for \$570
 - f. Full term registration for Chief Brousseau for \$80.

Duane Lindsey seconded the motion. The motion was carried.

3. Marty Schanz made a motion to purchase the following:
 - a. Thirty (30) Nomex hoods from MES @ \$28 each for a total of \$840.
 - b. Twelve (12) boxes of Fire Wipes from MES @ \$14 each for a total of \$168.
 - c. Two (2) SCBA masks from MES @ \$264.22 for a total of \$682.44.

Nelson Peat seconded the motion. The motion was carried.

4. Marty Schanz made a motion to purchase three (3) hose wrenches from MES for \$100. Nelson Peat seconded the motion. The motion was carried.
5. Phil will obtain a quote for six (6) sets of gears from MES.
6. There was discussion on lighting on the back of ETA-626 for traffic control. An LED light that meets the standard qualifications for NYS Thruway is \$563.99 from Traffic Management. Marty will do further research.
7. Requirements to become a FAST team member have to be scaled back some.

Administrator

1. We have to determine the capacity for the hall. This would include standing, chairs, and tables and chairs.
2. XXXX can repair pagers for \$93 plus S&H. We can sell our old pagers to them for parts.

New Business

1. The smartboard has been ordered and several items are needed to support it. Marty Schanz made a motion to purchase a training laptop, Microsoft Office, and a computer tower for \$709.98 from XXXX. Nelson Peat seconded the motion. The motion was carried.
2. Received the contract from Audio Obsessions.
3. Hall rental – Nora Day 05-27-17 pd cash \$275
4. Received from Morgan Stanley:
 - a. Trade confirmations
 - b. Client statement for April 2017
 - c. Confirmation of check issuance

d. 1st quarter 2017 – LOSAP

5. Letter from Spectrum concerning the change from Time Warner
6. Received grant information from Environmental Conservation for outfitting a 4WD vehicle.
7. Received a certificate of insurance from Black Diamond Design
8. Received the minutes of the April 5, 2017 meeting of the Vischer ferry Fire Company.
9. Received information on a Defensive Driving course sponsored by Hopmeire, Evans and Gage Insurance.
10. Received a letter from ISO. We have retained our current classification of 04.
11. Received a notice of disclosure statement hearing for Avaya from the United States Bankruptcy Court.

Miscellaneous

1. Radios are being turned downed in the stations. No one is to touch the radios.
2. We have not heard anything about the SCBA grant.
3. Received information on e-dispatches. No action was taken on this.
4. We should write a letter to Coburg offering our services such as evacuation, safety, etc.
5. Duane Lindsey made a motion to have ETA-621 or ETA-625 go to the Joseph Bruno Stadium on July 13, 2017. Marty Schanz seconded the motion. The motion was carried.

Adjournment

Nelson Peat made a motion to adjourn. Marty Schanz seconded the motion. The motion was a carried. The meeting was adjourned at 9:50 pm. The next meeting will be Monday, June 12, 2017 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District